



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

September 21, 2021, 6:00 PM

Community Recreation Center (CRC) 2416 14th Ave NW, Gig Harbor, WA 98335

Call to Order: The meeting was called to order by President Babich at 6:03 pm

Commissioners Present:

Amanda Babich, President
Kurt Grimmer, Clerk
Maryellen (Missy) Hill
Steve Nixon
Laurel Kingsbury

Staff:

Ally Bujacich
Chuck Cuzzetto
Louise Tieman
Stacie Snuffin

Entered into Executive Session at 6:48 pm
Entered back into Regular Session at 7:36 pm

Attendees:

Kimberly Kelly Lehman
Glenn Hansen
Peggy Power
Dave Mumper
Rob Moore
JoAnne Lockhart

ITEM 1

Approval of Agenda

Commissioner Hill made a motion to approve the agenda, seconded by Commissioner Kingsbury. The agenda was approved with a 5-0 vote.

ITEM 2

Citizen Comments

Kimberly Kelly Lehman commented on the PenMet Park Host program.
Glenn Hansen commented on the PenMet Park Host program.
Peggy Power commented on the PenMet Park Host program.
Dave Mumper commented on the PenMet Park Host program.
Rob Moore commented on the PenMet Park Host program.

ITEM 3

Presentations

3a. Executive Director's Report

Executive Director Ally Bujacich gave an update on Sehmel Homestead Park's tennis court number one is scheduled to be lined for four pickleball courts later this week, and an update regarding the upcoming Scarecrow Festival.

3b. Monthly Finance Report



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Interim HR & Finance Manager Louise Tieman gave the August financial report.

3c. President's Report: None

ITEM 4

Consent Agenda

Commissioner Nixon made a motion to approve the consent agenda, seconded by Commissioner Grimmer. The agenda was approved with a 5-0 vote

4a. Approval of Minutes

8/31/2021 Special Meeting, 09/07/21 Study Session and Regular Meeting

4b. Approval of Vouchers

\$130,587.91 Reference Number: 210904001-210904018

ITEM 5

Unfinished Business: None

ITEM 6

New Business

6a. R2021-023: Authorize the Executive Director to Sign the First Amendment to the Agreement for Human Resources Services

Executive Director Ally Bujacich gave a background on the agreement for human resources services with Compensation Connections and the analysis for amending the contract.

Commissioner Hill made the motion to approve Resolution R2021-023, authorizing the Executive Director to sign the First Amendment to the Personal Services Agreement, in substantially the form attached, with Compensation Connections to provide HR services, seconded by Commissioner Kingsbury. The motion passed with a 5-0 vote.

6b. R2021-025: Adopt Amended Policy P40-101: Comprehensive Financial Management Policy

Executive Director Ally Bujacich gave a background on reviewing the existing Policy P40-101: Comprehensive Financial Management Policy and reviewing proposed new policies P40-103: Bond Procedure and Post Compliance Policy – Federal Securities Law and P40-104: Bond Procedure and Post Compliance Policy – Federal Tax Law as high priorities.

Commissioner Kingsbury made the motion approve Resolution 2021-025 adopting the amended Policy P40-101: Comprehensive Financial Management Policy, seconded by Commissioner Nixon. The motion passed with a 5-0 vote.

6c. R2021-026: Adopt New Policy P40-103: Bond Procedure and Post Compliance Policy – Federal Securities Law

Commissioner Nixon made the motion to approve Resolution 2021-026 adopting the new Policy P40-103: Bond Procedure and Post Compliance Policy – Federal Securities Law, seconded by Commissioner Grimmer. The motion passed with a 5-0 vote.



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6d. Resolution R2021-027: Adopt New Policy P40-104: Bond Procedure and Post Compliance Policy – Federal Tax Law

Commissioner Kingsbury made the motion to approve Resolution R2021-027 adopting new Policy P40-104: Bond Procedure and Post Compliance Policy – Federal Tax Law, seconded by Commissioner Hill. The motion passed with a 5-0 vote.

6e. R2021-028: Authorize the Executive Director to Sign the Contract with MB Electric to Replace Wiring at Sehmel Homestead Park

Executive Director Ally Bujacich gave a background for the replacement of stolen wiring serving the Sehmel Homestead Park turf field.

Commissioner Grimmer made the motion to approve Resolution R2021-028, authorizing the Executive Director to sign the contract, in substantially the form attached, with MB Electric to replace stolen wiring at Sehmel Homestead Park, seconded by Commissioner Hill. The motion passed with a 5-0 vote.

ITEM 7 Project Manager Update

7a. Community Recreation Center Update

Executive Director Ally Bujacich provided a Community Recreation Center update. Bujacich gave an update on the follow-up discussion from the Steering Committee meeting that occurred on September 16, 2021. She presented the two options shown to the Steering Committee to receive feedback and reported that option B was preferred. President Babich requested sending out the two CRC options to the Steering Committee members who could not attend to get feedback before the next meeting. She reported that the Steering Committee members in attendance preferred the elevated walk/jog track. She also reported that she asked the design team to provide an updated cost estimate to provide the true cost of the elevated walk/jog track after researching some cost-saving measures.

ITEM 8 Comments by Board: None

ITEM 9 Next Board Meetings

October 05, 2021, (Study and Regular) Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Community Recreation Center.

October 12, 2021, Special Study Session at 5:00 PM at the Community Recreation Center.

ITEM 10 Executive Session for the purpose of reviewing the performance of a public employee pursuant to RCW 42.30.110(g).

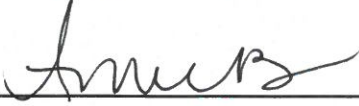
ITEM 11 Adjournment: President Babich adjourned the meeting at 7:37 pm



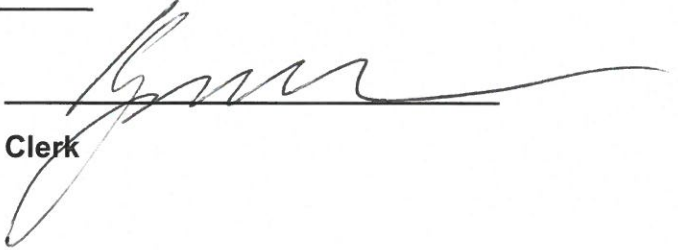
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APPROVED BY THE BOARD ON: 10/5/21



President



Clerk

Submitted By: Stacie Snuffin